

The SGS Parental Grant program aims to provide financial support to doctoral students within the funded cohort by helping to offset the loss of funding as a result of taking an approved parental leave of absence at the time of birth or adoption in order to provide full-time care during the child's first 12 months. Students are expected to request approval and make arrangements for a leave through their graduate unit ([see SGS Leave of Absence Policy](#)). The value of the grant will serve to cover the portion of a student's stipend/base funding paused while the student is on an approved parental leave of absence. Parental grants will be provided to eligible student parents of up to two sessions (8 months). Birthing parents may be eligible for an additional instalment to support parental leaves of three sessions (12 months) in duration. The total amount of the Grant will be calculated based on other non-employment related supplemental University funding the student may have available.

Grants will be disbursed by instalment at the beginning of each session and payable upon the start of the approved leave; up to two sessions for eligible non-birthing or adoptive parents and up to three sessions for eligible birthing parents). Grant applications submitted after the parental leave has commenced will be processed retroactive to the start of the leave and issued within 7-10 business days of SGS receiving the completed application.

In all cases payment is conditional upon the proper submission of proof of pregnancy, birth or adoption documentation. Applicants will receive an email notification notifying them of the grant application status and/or payment information via their U of T email address.

Student Information:

Last Name:	First Name:	
Student Number:	U of T Email Address (all correspondence will be via this U of T address):	
Citizenship: ☐ Canadian/Permanent/Resident/Protected Person ☐ Study Permit		
Program Start Date (MM/YYYY):	Graduate Unit/Department (e.g., Social Work):	
Degree Name (e.g., PhD, MSc):	Program Name (e.g., Adult Education and Community Development):	
Approved Leave Start Date:	Approved Leave End Date:	Total Months of Leave:

Student Verification:

To initiate a Parental Grant request, students are asked to please confirm each of the following - I am:

- ☐ Registered as a full-time student in a research-stream doctoral program in the session prior to my parental leave; and
- ☐ Within the funded cohort; and
- ☐ Eligible to receive my regular funding package prior to and upon return from my parental leave; and
- ☐ While on leave and receiving the SGS Parental Grant, will be the primary caregiver of the child; and
- ☐ Not be engaged in studies, research activities or employment (Teaching Assistantship excepted) during the approved parental leave.

Optional:

- ☐ I am the birthing parent and would like to be considered for a third instalment of the SGS Parental Grant.

By signing below, I confirm that the above information is true and agree to notify SGS and my graduate unit of any changes to my registration status (e.g. leave dates, withdrawal, change to part-time status).

Student Signature:

Date:

Please forward this application to your graduate unit to be completed and submitted to The School of Graduate Studies.

Graduate Unit's Request for Student Support:

Graduate Funding Information

The above named student is:

- ☐ Within the funded cohort and eligible for the full funding package as per the graduate unit's normal period of funding and will be eligible for the continuation of the same funding package upon return from leave; and is:

Please Select One:

- ☐ Ineligible for other sources of pregnancy/parental leave benefits* (e.g. departmental funds, Paid Parental Leaves [through the PI's Tri-Agency research grants](#), or [scholarships/fellowships such as PGS D, CGS M, Vanier](#)) during the approved parental leave; or
- ☐ Receiving less than the stipend/base funding package amount per session of pregnancy/parental leave benefits from other sources during the approved parental leave.

Please list all sources* and amounts of benefits including any departmental resources available:	Amount:
Source of benefits* (e.g. Paid parental leave from Tri-Agency scholarship or PI Research Grant)	Total:

Approved Leave of Absence

- ☐ The above named student has been **approved for parental leave for at least one session (or 4-months)** to be taken at the time of pregnancy, birth or adoption, and/or to provide full-time care during the child's first 12 months.

Approved leave start date: _____ return date: _____ total duration: _____

- ☐ Proof of pregnancy, birth or adoption has been received by the graduate unit and is attached.
- ☐ Proof of pregnancy, birth or adoption will be provided by the student at later date.
- ☐ Copy of Annual Funding letter, showing students base funding package.

Complete only if applicant is the birthing parent

- ☐ The above named student is the birthing parent and has been **approved for parental leave for a total of at least three sessions (or 12-months)** as per the dates above and is eligible for a third grant instalment.

Graduate Unit Approval:

By signing below, I confirm that the above information is correct and agree to report any changes made to this student's registration status (e.g. approved leave date, withdrawal, and change to part-time status).

Name: Graduate Chair/Coordinator/Director:	Signature: Graduate Chair/Coordinator/Director:	Date:
Name: Supervisor/Advisor:	Signature: Supervisor/Advisor:	Date:

SGS Office Use Only:

Decision:	Approved ☐ Not Approved	Amount Approved:
SGS Authorized Signature:	Notes (if applicable):	